



How to use Executive Grapevine

Firstly, follow this link <http://egoldr.askgrapevine.com/>

You should now see the following screen

eGOLD Recruitment HR HR Grapevine Recruitment Grapevine Business Grapevine

Welcome to eGOLD Recruitment

Part of Executive Grapevine Online Database Services
Database of Executive & Interim Recruitment Consultants

Registered Users

Username / Email: pcm
Password: pcm123
 Remember me
[Sign in](#) [Forgot your password?](#)

Pay As You Search

[Single Search £49 \(incl. VAT\) for up to 100 contacts](#)

Call us on 01707351451 for more options

Discounts available for multiple searches
Annual licences available for multiple users
Academic and Educational special rates available

Top Executive Recruitment Consultants with personalised email addresses

Refine your search by Recruiting area, Salary, and Location

Instantly download up-to-date live data whenever you want it

Fill in the username and password in the respective boxes, which for Personal Career Management clients is:

Username: pcm

Password: pcm123

The password will change from time to time; if you have any queries please contact Racquel our Client Resource Manager on 01753 888 995

You will now need to choose the sort of recruiter you want to search for from the list of four options.

These are:

- Board Recruitment (Head-hunters)
- Experience Hires Consultants (Recruitment Consultants)
- Early Careers Consultants (Graduate) and
- Interim Management and Temporary recruiters.

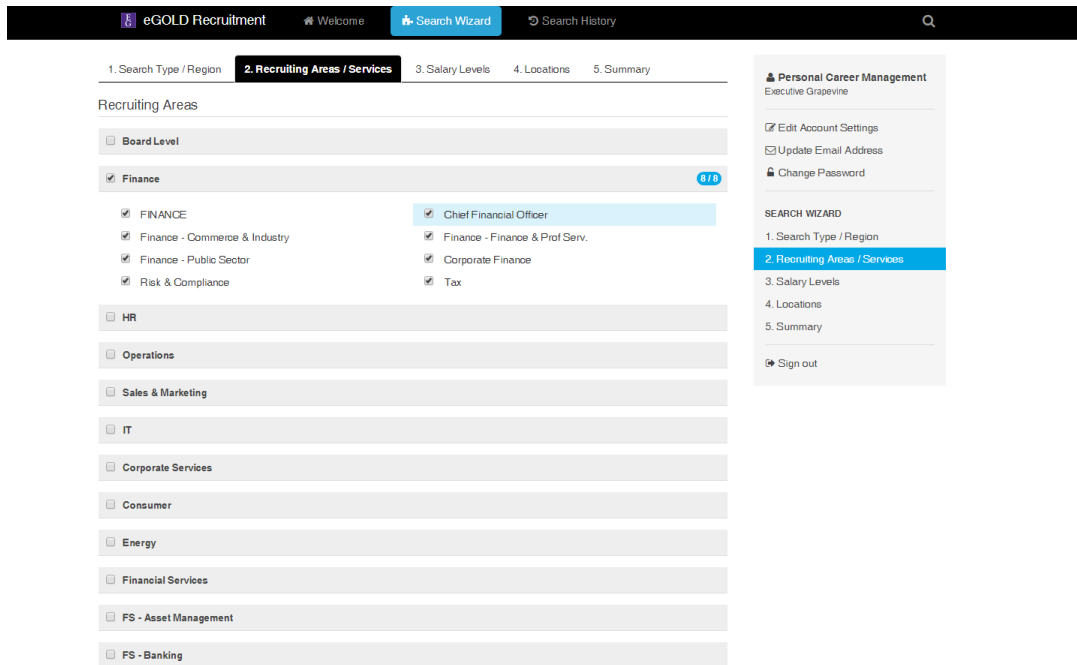
The screenshot shows the 'eGOLD Recruitment' website's 'Search Wizard' interface. The top navigation bar includes 'Welcome', 'Search Wizard', and 'Search History'. The main content area is divided into two columns. The left column contains a progress bar with five steps: '1. Search Type / Region', '2. Recruiting Areas / Services', '3. Salary Levels', '4. Locations', and '5. Summary'. Below the progress bar, there are two sections: 'Search Type' and 'Region'. The 'Search Type' section has four radio button options: 'Board Recruitment', 'Experience Hires Consultants', 'Early Careers Consultants', and 'Interim Management & Temporary'. The 'Region' section has four radio button options: 'UK', 'Europe', 'USA', and 'Other'. The 'UK' option is currently selected. A 'Next >' button is located at the bottom right of the main content area. The right column contains a 'Personal Career Management' sidebar with options like 'Executive Grapevine', 'Edit Account Settings', 'Update Email Address', and 'Change Password'. Below this is a 'SEARCH WIZARD' sidebar with a list of steps, where '1. Search Type / Region' is highlighted in blue. At the bottom of the page, there is a footer with links for 'About Us', 'Terms & Conditions', 'Data Licensing', 'Cookie Policy', 'Privacy', 'Legal', and 'Contact Us', along with the copyright notice '© 1979-2016 Executive Grapevine International Ltd. All rights reserved.' and the 'EG' logo.

If you scroll down the page you will see a short explanation detailing what each option is.

You will also need to select the global region you wish the recruiter to be based in.

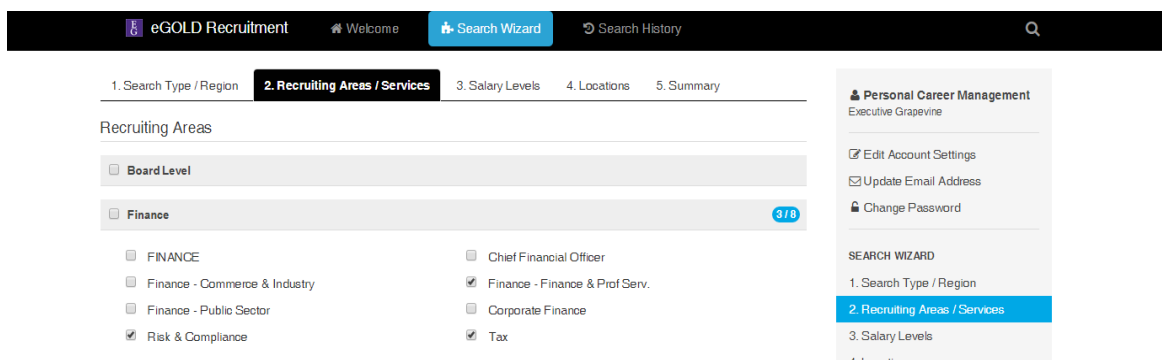
After clicking 'Next', you will be presented with a list of options.

If you want to search for all Banking and Finance recruiters, click on the main box at the top of the category.



If, however, you wish to be more specific, tick and select from the sub categories by clicking the boxes next to them.

You can select multiple categories and sub categories.



After clicking 'next' you will be asked which salary parameters you are searching within. Once again you can select multiple salary brackets.

The screenshot shows the 'Salary Levels' step of the search wizard. The breadcrumb trail is: 1. Search Type / Region, 2. Recruiting Areas / Services, 3. Salary Levels, 4. Locations, 5. Summary. The 'Salary Levels' section is titled 'Salary Levels' and contains a sub-section 'Total Compensation (Sterling)'. Under this sub-section, there are several salary brackets with checkboxes: 'Up to £30k', '£30k to £50k', '£50k to £75k' (checked), '£75k to £100k' (checked), '£100k to £150k' (checked), '£150k to £200k', '£200k to £300k', '£300k to £500k', and 'Over £500k'. At the bottom of the main content area, there are three buttons: '< Back', a green 'Search' button with a magnifying glass icon, and a blue 'Next >' button. On the right side, there is a 'Personal Career Management' sidebar for 'Executive Grapevine' with options: 'Edit Account Settings', 'Update Email Address', and 'Change Password'. Below this is a 'SEARCH WIZARD' sidebar with a progress indicator: 1. Search Type / Region, 2. Recruiting Areas / Services, 3. Salary Levels (highlighted in blue), 4. Locations, 5. Summary, and a 'Sign out' button at the bottom. The footer contains links for 'About Us', 'Terms & Conditions', 'Data Licensing', 'Cookie Policy', 'Privacy', 'Legal', and 'Contact Us', along with the copyright notice '© 1979-2016 Executive Grapevine International Ltd. All rights reserved.' and the 'EG' logo.

You will now be asked to narrow down the geographical location you are searching in; this can be done by region, town, or both.

The screenshot shows the 'Locations' step of the search wizard. The breadcrumb trail is: 1. Search Type / Region, 2. Recruiting Areas / Services, 3. Salary Levels, 4. Locations, 5. Summary. The 'Locations' section is titled 'Locations' and contains two sub-sections: 'UK Regions' and 'Postcode Areas'. The 'UK Regions' sub-section has a '2 / 12' indicator and lists several regions with checkboxes: 'East Midlands', 'Greater London' (checked), 'North West', 'Scotland', 'South West', 'West Midlands', 'East of England', 'North East', 'Northern Ireland' (checked), 'South East', 'Wales', and 'Yorkshire & The Humber'. The 'Postcode Areas' sub-section is currently empty. At the bottom of the main content area, there are three buttons: '< Back', a green 'Search' button with a magnifying glass icon, and a blue 'Next >' button. On the right side, the 'Personal Career Management' sidebar is identical to the previous screenshot. The 'SEARCH WIZARD' sidebar shows the progress: 1. Search Type / Region, 2. Recruiting Areas / Services, 3. Salary Levels, 4. Locations (highlighted in blue), 5. Summary, and 'Sign out'. The footer is identical to the previous screenshot, including the copyright notice and the 'EG' logo.

You will now have reached the results summary page.

To view you results, click 'proceed'.

Note: If the search found more than 250 consultants, eGold will only display the top 250 that match your criteria.

The screenshot shows the eGOLD Recruitment search results summary page. The navigation bar includes 'eGOLD Recruitment', 'Welcome', 'Search Wizard', and 'Search History'. The search wizard progress is shown as: 1. Search Type / Region, 2. Recruiting Areas / Services, 3. Salary Levels, 4. Locations, and 5. Summary (highlighted). The 'Results Summary' section displays search criteria: Search Type / Region (Board Recruitment, UK), Recruiting Areas / Services (Risk & Compliance, Tax), Salary Levels (£50k to £75k, £75k to £100k, £100k to £150k), and Locations (Greater London, South East). A message states: 'Your search has returned 168 consultants in 65 offices. Should you wish to refine your search, you may go back and edit your criteria. To preview up to 100 top consultants with up to 2 consultants per office that match your search criteria, please follow the continue button.' A 'NOTE' indicates that the list will be filled up to 100 consultants with available records. A text input field for notes is present, with a 'Proceed' button. The footer contains 'About Us | Terms & Conditions | Data Licensing | Cookie Policy | Privacy | Legal | Contact Us' and '© 1979-2016 Executive Grapevine International Ltd. All rights reserved.' with the eG logo.

You will now be presented with a list of recruitment firms and their consultants. It should give you relevant websites, email addresses, names and phone numbers.

You have the option to download this list on to an Excel Spreadsheet by clicking "Download List" here:

The screenshot shows the eGOLD Recruitment search results page with an 'Export Options' dialog box open. The search results show 'Your search returned 100 consultants'. The 'Export Options' dialog box has two tabs: 'Standard Fields' and 'Additional Fields'. The 'Standard Fields' tab is selected, showing a list of fields: Salutation, Forename, Surname, Job Title, Company Name, Address, Town/City, County, Postcode, and Country. The 'Additional Fields' tab is also visible, showing: Email Address, Phone Number, Fax Number, Website URL, Company Email, Postcode Area, Region, LinkedIn Profile, and Reference Number. The dialog box has a dropdown menu set to 'CSV (Comma Separated)' and 'Export' and 'Cancel' buttons. The background search results show details for 'Iron Horse Search & Selection' and 'Chorus Partners', including contact information for Mr. Nikolai Balzer and Mr. Mark Crickmore.

You also have the option to search the database for recruitment firms and consultants, for example if you are trying to find a recruiter but only know their first name, you can search for this as follows;

Step-by-step search for the right consultants.

- Most consultants are marked up under their primary Functions or Industries, but rarely both.
- If you are looking for a consultant who recruits in any of the operational roles i.e. NED, Finance, HR, Sales & Marketing etc. You only need to highlight your required role. Consultants here generally work across all industries.
- If you are looking for an operational role but only within one sector, or you are looking for a product specialist, please focus your search under one of our industry headings where consultants tend to recruit most functions but only within their sector.
- Some options are allocated under subcategories, please expand the category and only select those you need.

» Start Search Wizard

Checking for the latest data.

- Lookup Tools are designed to help you get to the right data quicker.

Lookup Offices Lookup Consultants

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Here you can search by name or 'look up consultants'.

I have searched for the name 'Edwin' and eGold has given me a list of all the names containing "Edwin" on the database and their contact details.

eGOLD Recruitment Welcome Search Wizard Search History Search

Lookup Consultants

edwin

Quick filter... 10 / page

Personal Career Management
Executive Grapevine

- ✓ Edit Account Settings
- ✓ Update Email Address
- ✓ Change Password
- ✓ Sign out

If you have any questions or queries, please contact Racquel our Client Resource Manager on:

01753 888995 or racquel@personalcareermanagement.com